CLHO Statement of Income/Expenses June 1, 2015 through May 31, 2016												
			Budget	Budget	Budget	Budget						
As of August 5, 2015	Budget	Actual	Cash	In-kind	TOTAL	To date						
Personnel	2014-2015	2014-2015	2015-2016	2015-2016	2015-2016	Aug. 5 2015	Notes					
Wages	$39,260	$46,001	$51,500		$51,500	$8,583						
Employer taxes	$4,127	$4,539	$7,442		$7,442	$657						
Benefits (health, retirement)	$2,872	$2,872	$2,872		$2,872	$479						
Professional development	$500	$408	$500		$500	$0						
Mileage reimbursement	$1,200	$1,215	$1,200		$1,200	$307						
Volunteer time												
Subtotal	$47,959	$55,035	$63,514	$0	$63,514	$10,026						
Facilities												
Building rental	n/a	n/a	$0	$37,500	$37,500							
Electricity	n/a	n/a	$0	$1,200	$1,200							
Heat	n/a	n/a	$0	$6,000	$6,000							
Insurance (building)	n/a	n/a	$0	$1,800	$1,800							
PO Box rental	n/a	n/a	$0	$150	$150							
Security system	n/a	n/a	$0	$1,500	$1,500							
Telephone (landline)	n/a	n/a	$0	$500	$500							
Water	n/a	n/a	$0	$300	$300							
Internet	n/a	n/a	$0	$250	$250							
Copy machine	n/a	n/a	$0	$1,200	$1,200							
Subtotal	n/a	n/a	$0	$50,400	$50,400	$0						
Communications												
Telephone	$240	$240	$240		$240	$0						
Constant Contact/Sur Monkey	$294	$294	$0		$0	$0						
Website	$400	$829	$1,080		$1,080	$1,080	1/2 WA lockin cost for 2 years					
Promotional/advertising	$250	$0	$0		$0	$0						
Subtotal	$1,184	$1,363	$1,320	$0	$1,320	$1,080						
Printing												
- Bulletin	$0	$0	$0		$0	$0						
- Brochures	$0	$0	$0		$0	$0						
- Letterhead	$0	$0	$0		$0	$0						
- Other	$100	$304	$0		$0	$0						
Graphic design	$200	$0	$0	$500	$500	$0						
Subtotal	$300	$304	$0	$500	$500	$0						
Postage												
First class & bulk	$500	$128	$250		$250	$20						
Subtotal	$500	$128	$250	$0	$250	$20						
Finance & Administration												
Payroll fees	$535	$490	$535		$535	$126						
Board meetings/retreat	$100	$218	$200	$0	$200	$18						
Office supplies	$350	$145	$250	$500	$750	$224	purchased 2 wireless remotes for projector $93.50					
Computer/software	$0	$0	$0		$0	$0						
Acounting fees	$0	$0	$1,500		$1,500	$0						
Insurance	$376	$373	$392		$392	$0						
Business fees & Paypal fees	$150	$259	$150		$150	$0						
Memberships (AAM/AASLH)	$385	$575	$270		$270	$145						
Other	$7,200	$6,123	$0	$0	$0	$0						
Subtotal	$9,096	$8,183	$3,297	$500	$3,797	$513						
Membership/Development												
Program meetings food	$200	$62	$100	$0	$100	$0						
Program honoraria	$100	$0	$0	$0	$0	$0						
Program printing	$0	$0	$0	$0	$0	$0						
Annual Conference (2014)	$565	$564	$0	$0	$0	$0						
Annual Conference (2015)	$4,000	$9,249	$5,000	$0	$5,000	$319	expenses booked to fy '14-'15, figure may be adjusted to $319					
Annual Conference (2016)			$4,000		$0							
Award of Merit (2014)	$0	$46	$0	$0	$0	$0						
Award of Merit (2015)	$300	$324	$0	$0	$0	$20	2 additional frames needed					
Award of Merit (2016)			$350	$0	$350	$0						
Membership material	$350	$699	$1,080	$0	$1,080	$1,080	1/2 WA lockin cost for 2 yrs					
New program Initiatives	$500	$0	$250	$0	$250	$0						
Heritage Volunteer Program	$200	$0	$0	$0	$0	$0						
StEPs Tune-Up/StEPs-CT new	$150	$147	$150	$0	$150	$47						
History Day	$263	$163	$100	$0	$100	$0						
Other program	$30	$31	$0	$0	$0	$60	refund for overpay for 1 AC entrance					
IMLS grant 2015	$0	$0	$0	$0	$0	$0						
Subtotal	$6,658	$11,285	$11,030	$0	$7,030	$1,526						
Other expenses	$0	$0	$0	$0	$0	$0						
Total expenses	$65,697	$76,298	$79,411	$51,400	$126,811	$13,165						
			(*$74,730 total once corrected for actual expenses for 2015 AC)									
August 5, 2015: Citizen's Bank: GHAHAM Funds: $6622.63 General Account: $12,529												
Outstanding checks: $160.63; checks pending deposit: $675.00												
Note: In-kind column represents costs donated to CLHO from CTH and others												

CLHO Statement of Income/Expenses June 1, 2015 through May 31, 2016												
Income												
As of August 5, 2015	Budget	Actual	Budget App.	Budget Adjusted	To date							
	2014-2015	5/31/2015	2015-2016	2015-2016	5-Aug-15	Notes						
GHAHHM fund	$0	$0	$0	$0	$0							
Grants received												
CHC partnership	$50,000	$50,000	$40,000	$53,000	$0	CTH granting additional $3,000, payments Sept. $30K, Feb. $23K						
Grants other	$0	$0	$0	$0	$0	pending IMLS grant notification						
Memberships	$14,000	$13,060	$14,000	$14,000	$515							
Donations	$100	$115	$100	$100	$10							
Annual appeal	$0	$300	$0	$0	$0							
Registration fees (Annual Conf '14)	$4,500	$410										
A/C other income '14	$300	$311										
A/C other income '14	$1,000	$0										
Registration fees (Annual Conf '15)		$5,650	$1,000	$1,000	$730							
A/C other income '15		$364	$300	$300	$0	*booked to '14-'15						
A/C sponsor income '15		$2,300	$0	$0	$0							
A/C exhibitor income '15		$400	$0	$0	$0							
Registration fees (Annual Conf '16)			$7,500	$7,500	$0	AC will be June 6 2016						
A/C other income '16			$0	$0	$0	AC raffle will be booked to 2016-17						
A/C sponsor income '16			$2,500	$2,500	$0							
A/C exhibitor income '16			$350	$350	$0							
Program income fee for service	$0	$0	$0	$0	$0							
Program income other	$300	$615	$600	$600	$122	CTH reimbursement Steps food						
Fundraising/income (other)	$0	$0	$0	$0	$0							
Other misc	$0	$0	$0	$0	$500	Sheraton refund AC due to overcharge						
Total income	$70,200	$73,525	$66,350	$79,350	$1,877							
	(+4523)	(-$2773)	(-13,000)	(+4620)								