

**CLHO Annual Business Meeting
Monday, June 4, 2018
Central Connecticut State University
New Britain, CT**

The Annual Meeting of the Connecticut League of History Organizations was called to order by President Adrienne Saint-Pierre at 9:00 A.M.

First Order of Business: Review and approval of minutes from June 2017 Annual Business Meeting.

- Adrienne entered a motion, moved by Brian Cofrancesco, seconded by Robert Burns. All in attendance voted to approve the minutes.

Remarks by President Adrienne Saint-Pierre

Began by noting that 2018 marks 70th anniversary of CLHO's formation, a remarkable achievement for a mainly volunteer organization. Would not have been possible without the support of so many members, donors, partners, funders over the years, to whom CLHO is grateful.

- Thanked Sponsors and Partners CTH, CCSU and CT Explored
- Acknowledged David Rau and TAG for putting together the Annual Conference—gave round of applause
- Thanked CCSU faculty and staff for welcome and support in CLHO transition to academic setting
- Thanked VP Beth Rose and Diane Lee for their leadership on Conn. Collections initiative
- Thanked Membership/Programs leader Anne Guernsey and team of volunteers for excellent programs
 - Special thanks to Mystic Seaport and Harriet Beecher Stowe Center for hosting behind-the-scenes tours
- Bidding For Good-raised over \$5,000 for CLHO-special thank you to everyone who donated the experiences and items and those who purchased
- Thanks to Dan Yaeger and staff of NEMA-for their support of CLHO
- Annual Conference-has more than 200 people attending

Remarks by Executive Director Laurie Lamarre

- Thanks to supporters-CTH, CSU, CT Explored
- Thanks to exhibitors and sponsors
- Thanks to Board, Annual Conference Tag, and David Rau

Governance Report given by Brian Cofrancesco

Governance Chair Brian Cofrancesco proposed the following Bylaw Revision regarding CLHO's Fiscal Year

- The Board of Directors of the Connecticut League of History Organizations (CLHO) proposed changing the organization's fiscal year from June 1- May 31 to July 1-June 30.

- This will make the fiscal year consistent with many other organizations and the majority of funders. As such, the Board proposes amending the Bylaws as follows:

"Article 9 – Finance, Section 1: The fiscal year will be July 1 to June 30."

- Per our Bylaws, this amendment would take effect immediately, extending the 2017-2018 fiscal year through June 30, 2018.
- Brian Cofrancesco submitted this proposal on behalf of the CLHO Board, and it was seconded by Jeff Hostetler, and all in attendance voted to approve the revision.

Outgoing Board

Members

Governance Chair

Brian Cofrancesco recognized, thanked, and presented each with a certificate:

- Amy Durbin, 2 years served as a board member and Awards co-chair
- Rebecca Hatcher, 7 years as a board member and Awards co-chair
- Robert Novak, 7 years as board member and Secretary

Presentation of Officers and Directors

Governance Chair Brian Cofrancesco thanked this year's Nominating Tag who helped put together the proposed slate: Adrienne Saint-Pierre, Elizabeth Rose, dann Broyld, and non-Board member Sarah Griswold.

Brian announced CLHO Directors who are continuing in the second year of their two-year term and thanked them for their service:

- Diane Calabro
- Brian Cofrancesco
- Stacey Danielson
- Megan Olver
- Anne Guernsey
- David Rau
- Adrienne Saint-Pierre

Brian next presented CLHO Directors nominated to continue for another term of service (2018-2020):

- dann Broyld (2022) (CCSU)
- Laurie Masciandaro (2022) (Roseland Cottage, Historic New England)
- Laura Smith (2022) (University of Conn.)
- Elizabeth Rose (2020) (Fairfield Museum)

Brian then presented the nominees for First Term, Class of 2024:

- Leslie Evans (2024) (Avery-Copp House)
- Nick Foster (2024) (Wilton Historical Society)
- Melissa Josefiak (2024) (Essex Historical Society)
- Darlene Kascaj (2024) (Institute for American Indian Studies)
- Mandy Ranslow (2024) (Conn. DOT archaeologist)

Brian stated that these nine people are proposed for the CLHO Board of Directors for the 2018-2020 term. Adrienne Saint Pierre asked 3 times if there are nominations from the floor, and there were none. The Secretary (Rob Novak/Megan Olver) cast 1 ballot to approve the new Board of Directors. A motion to accept the slate was made by Melissa Josefiak and seconded by Stacey Danielson. All in attendance voted to approve the slate of board of directors.

Brian then presented the proposed Slate of Officers, with the Nominating TAG proposing Megan Olver to serve a first two-year term as Secretary, and Diane Calabro a second two-year term as Treasurer, with Adrienne Saint-Pierre and Elizabeth Rose continuing their current two-year terms:

- President: Adrienne Saint-Pierre (2021)
- Vice President: Elizabeth Rose (2020)
- Secretary: Megan Olver (2023)
- Treasurer: Diane Calabro (2021)

Adrienne Saint Pierre asked 3 times if there are other nominations from the floor, and there were none. The Secretary (Rob Novak/Megan Olver) cast 1 ballot to approve the Officers. A motion to accept the slate was made by Melissa Josefiak and seconded by Stacey Danielson. All in attendance voted to approve the slate of officers.

Closing Remarks by President Adrienne Saint-Pierre.

Look forward to another productive year working with members and partners, helping achieve shared goals. Invited people to participate in CLHO programs, and noted that there are several this summer, which will be announced in e-blasts and newsletters. Also noted that by popular demand there will be another program on Legal Issues in Museums this fall. Remarked that we will continue to bring in new users to Collective Access, with the goal of populating the new portal Conn. Collections, which offers the potential for even the smallest organizations to make their collections globally accessible. Also pleased to say that under Laurie Lamarre's direction CLHO will be doing a course on Material Culture Studies at CCSU this fall, with past and present Board members providing assistance.

Adrienne then announced that Laurie Lamarre will be leaving her position as the Executive Director on June 29, 2018, and promised to keep everyone informed about the next steps for CLHO. She made a motion to adjourn the meeting, which was seconded and the meeting was adjourned at 9:30 a.m.

**CLHO-Board Meeting After the Annual Meeting
June 4, 2018
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Present: David Rau, Nick Foster, Darlene Kascak, Melissa Josefiak, Elizabeth Rose, Diane Calabro, Brian Cofrancesco, Anne Guernsey, Stacey Danielson, Laura Smith, Megan Olver, Adrienne Saint-Pierre, Mandy Ranslow.

Meeting called to order to discuss the interim Executive Director position.

- Adrienne explained to new and current board members about the decision to try and hire an interim Executive Director to help CLHO navigate its future. The purpose would be to provide an outside perspective, and work with the Board to ensure the success of a new ED. A consensus was reached at the May Board meeting to pursue this option first, rather than immediately advertising and interviewing for the ED position as it now stands. CLHO had been carrying on at a full time level with a part-time director, which is not sustainable.
- Recognizing the need to have an Interim focused on specific goals, the Exec. Comm. agreed it would be wise to hire a part-time Communications and Program manager to help with office tasks, marketing, and social media. The Executive Committee has been discussing both positions with a few people in the field to see if they are interested. This would be a temporary part-time position, though depending on outcome of work with Interim ED, such a position might be recommended to continue.
- One reason for this meeting is that an email vote might be needed between now, June 4 and July 10, when the next Board meeting is held, because we do not have such a position in our budget. The vote would be to authorize the hiring of a temporary Comm. and Programs Manager. The vote would then need to be ratified at the July meeting. This position has a high priority to fill right now so that we can keep CLHO going and stay connected to members until we can find the right interim Executive Director.
- If, over the next few months, we are unable to find an interim Executive Director, we will begin searching for someone to fill the Executive Director seat.
- One option on the table is to take Laurie's current hours of 22.5 hours per week, and possibly reduce them to allow for hiring the Comm. and Program Manager position at about 10 hours per week. The latter would be at a lower hourly rate.
- The Board was asked to brainstorm people for both positions and let President Adrienne Saint-Pierre know of any candidates.

Adrienne Saint-Pierre thanked everyone for giving extra time to be at this meeting, and concluded the meeting at 9:47 a.m.